**Audio Guidelines**

Please note that all audio content is published in the Spark as a web-only exclusive. The file will be hosted through the Spectrum Spark Dropbox and published on our website.

Collaboration and Sampling:

- No samples may be used in the piece without the explicit, documented permission of the artist or copyright license.
- All collaborators (singers, musicians, sound engineers, readers, editors, cover artists, etc.) must be listed in the submission email.
  - Collaborators will be listed along with the piece when published unless the Spark receives explicit permission (or request) from the person/people in question.
- If possible, collaborator names should be included in the file metadata.
- Collaborators may be credited by pseudonym.

Length:

- Audio should be at least 30 seconds long and last no longer than 30 minutes.
  - Please discuss exceptions with the Spectrum Spark staff.

File Name and Tags:

- Files names should contain the title of the piece.
- If possible, your name and the names of any collaborators should be included in the file metadata.
- The album name may be changed by the Spark staff.

File Formats:

- .MP3 or .WAV files are highly encouraged.
- Other audio formats (.AAC, .FLV, etc) may still be used.

Album Art:

- No album art is required. If you have album art, you are welcome to submit it. It will be published with your submission.