Meeting Start ~5:00 PM

Roster (6): Kate Lyssy, Kylie Herzik, Ethan Morton-Gaught, Zachary Havens, Clayton Koobs and Noah Langford

Spring Club Fair:

 Kate L. will improve the registration form. Registration begins January 9th. The event will be held on January 16th in the SC Ballrooms with the 25th reserved as a backup. The room has been reserved from 9 AM to 3 PM.

 Responsibilities Over Break:

 Ethan M-G:

Go thru old Files & Forms on OrgSync and figure out what can be safely deleted to clean up submission processes in the spring

 Clayton K. & Noah L.:

 Plan elections, transitions, & transition treat

 Kylie H.:

 Binder

BSO mid-year evaluation

 Zack H.:

 Post minutes really late. Check.

 Review Tech Presentation to find useful free tools for student organizations

 Figure out a faster way to do meeting attendance

 BSO sign for Spring Club Fair

For the semester: Fill Community-At-Large position

 OrgSync Event Registration:

 To encourage clubs to register their events, old BSO discussed handing out large full-size candy bars at a booth in the student center for clubs who registered their events on our laptops there.

Meeting End: ~5:24 PM