**BSO Executive Meeting Minutes**

**September 30th, 2013 6:00pm**

**Members in Attendance**: Kate Lyssy, Amanda Ross, Aaron Troyer, Ryan Bogie, Joshua Hoffman, Eathan Morton-Gaught,

**Weekly Business**

* Reminder about Goals form was sent out
* Individual Meetings – What to cover
	+ Treasurer related areas – cover the basics
		- Make sure they had someone go to the finance trainings
	+ Go over goals
		- Determine what is necessary in order to meet those goals
	+ Requirements for the Tiers
	+ Service events
	+ Storage needs
	+ OrgSync
		- Review their portal
		- Point out the important things: Master list, calendar, show them how to send emails
		- Show them the BSO OrgSync page and specifically where everything is
	+ Walk them through Student Activities office and show them where important things are
* BSO Retreat
	+ Saturday from 4:00-8:00
	+ Go over all things that we have to go over with clubs in more detail
	+ We must re-address and re-focus the meaning and purpose of BSO on a more micro-scale than just re-stating visions and purpose
		- “Why are we here”
		- Try not to “chase unreachable goals”
* USG Exec meetings
	+ Thursdays at 5:30 right before the larger meeting
	+ USG Office
* Task Item List has been re-formatted
	+ Only has certain options to choose from in order to maintain uniformity
* Kelli Bell is leaving

**PLEASE ATTEND ALL MEETINGS!**

* If you cannot attend please send Amanda (Secretary) and Josh (President) your excuse
	+ amross@mines.edu
	+ johoffma@mymail.mines.edu

**Meeting End:** 6:40pm