**BSO Executive Meeting Minutes**

**September 30th, 2013 6:00pm**

**Members in Attendance**: Kate Lyssy, Amanda Ross, Aaron Troyer, Ryan Bogie, Joshua Hoffman, Eathan Morton-Gaught,

**Weekly Business**

* Reminder about Goals form was sent out
* Individual Meetings – What to cover
  + Treasurer related areas – cover the basics
    - Make sure they had someone go to the finance trainings
  + Go over goals
    - Determine what is necessary in order to meet those goals
  + Requirements for the Tiers
  + Service events
  + Storage needs
  + OrgSync
    - Review their portal
    - Point out the important things: Master list, calendar, show them how to send emails
    - Show them the BSO OrgSync page and specifically where everything is
  + Walk them through Student Activities office and show them where important things are
* BSO Retreat
  + Saturday from 4:00-8:00
  + Go over all things that we have to go over with clubs in more detail
  + We must re-address and re-focus the meaning and purpose of BSO on a more micro-scale than just re-stating visions and purpose
    - “Why are we here”
    - Try not to “chase unreachable goals”
* USG Exec meetings
  + Thursdays at 5:30 right before the larger meeting
  + USG Office
* Task Item List has been re-formatted
  + Only has certain options to choose from in order to maintain uniformity
* Kelli Bell is leaving

**PLEASE ATTEND ALL MEETINGS!**

* If you cannot attend please send Amanda (Secretary) and Josh (President) your excuse
  + amross@mines.edu
  + johoffma@mymail.mines.edu

**Meeting End:** 6:40pm